



School Enrollment Support Sheet

Shugaku-Shien Sheet

This sheet aims to share basic information about your child, enabling us to work with the elementary school to provide your child with the necessary and appropriate support and attention.

It is **OPTIONAL** for parents or guardians to complete and submit the sheet.

You **do not** complete every item.

Child's name	
Parent/ Guardian name(s)	

記入した施設 For Facility Use Only

幼稚園・保育園等 Kindergarten/ Nursery School	施設名称 Facility name	
	記入者 Completed by	
	記入日 Date of entry	
療育機関等 Child Development Support Center or Other Relevant Institution	施設名称 Facility name	
	記入者 Completed by	
	記入日 Date of entry	

Shibuya City Board of Education

I Parent / Guardian Section (For Parent/Guardian Use Only)

- ① What your child is good at/likes to do. Skills or strengths you would like your child to develop further.

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- ② Support or accommodations your child may need
(1. Independent 2. Requires Minimal Support 3. Requires Full Support)

Motor skills development	Gross motor skills, such as throwing a ball and going up and down stairs	1	2	3
	Fine motor skills, such as using scissors and tying a string	1	2	3
	Uses chopsticks when eating	1	2	3
	Puts on and takes off clothing with buttons and zippers	1	2	3
	Uses the toilet and washes hands independently	1	2	3
	Organizes and tidies up toys	1	2	3
Social skills	Plays and interacts with friends	1	2	3
	Understands adults' instructions in a group setting	1	2	3
	Understands simple rules	1	2	3
	Understands what others say	1	2	3
	Expresses feelings and demands in words	1	2	3
	Understands others' emotions from their facial expressions	1	2	3
Behavior	Remains seated while listening	1	2	3
	Controls impulsive behavior	1	2	3
	Adjusts when things do not go as expected	1	2	3
Learning	Draws circles and lines with a pencil or crayon	1	2	3
	Reads and says their own name	1	2	3
	Counts to five and understands the corresponding quantities	1	2	3
Other areas requiring support or consideration				

- ③ Requests from parent/guardian to the school

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2 就学前機関（幼稚園・保育園等）記入欄 (For Facility Use Only)

Preschool Institutions Section (Kindergarten/Nursery School)

① 成長・発達の様子 Growth and Development

運動・生活 Motor development	身体の動き、食事・排泄・着脱の状況など e.g., gross and fine motor skills, eating, toileting, dressing/undressing
人との関わり Social skills	集団への参加、意思疎通の方法、言葉・指示に対する理解など e.g., group participation, communication, understanding of words and instructions
行動 Behavior	性格・行動の特徴 e.g., personality and behavioral characteristics
学習 Learning and Interests	好きな遊び、学習への興味・関心など e.g., favorite activities, interests, preference in learning

② 指導内容・方法の工夫や必要な配慮等に関すること

Teaching Approaches and Necessary Supports or Accommodations

大切にしてきた指導の内容、効果のあった指導法、今後の指導に活かしてほしい工夫・配慮など e.g., key practices, effective teaching methods, and supports/accommodations for future use etc.

3 療育機関等 記入欄 (For Facility Use Only)

Child Development Support Center or Other Relevant Institution Section

施設名称 Facility name	
発達・知能検査の実施 Developmental or Cognitive Assessments Conducted	あり Yes ・ なし No
検査名 Assessment Name	
検査の結果、大切にしてきた指導の内容、効果のあった指導法、今後の指導に活かしてほしい工夫・配慮など e.g., assessment results, key practices, effective teaching methods, and supports/considerations for future use	

【Consent Section】

I have read and understood the above contents, and I will submit a copy to the school my child will attend.

I agree that the information provided may be used in the future to support my child.

Date of submission to the school: _____

Signature of Parent/Guardian: _____



Steps for Using the “Shugaku-Shien sheet”

- 1 Fill in Section 1 (Parent/Guardian Section). It is not necessary to complete every item. If necessary, you may attach any relevant materials or documents.
- 2 Ask your child's kindergarten or nursery school to complete Section 2 (Preschool Institution Section).
- 3 If your child receives services from other organizations or support providers, you may ask them to complete Section 3 (Child Development Support Center or Other Relevant Institution Section).
- 4 After this sheet has been completed, please contact the vice principal of the elementary school to schedule an interview (by the end of February).
- 5 Please take this sheet with you when you have an interview with the school officials.
The school may make a copy of it when necessary. Please keep the original document for your records.

The school will use this sheet as a reference for supporting the child after enrollment.



Q&A

Q. Is there a deadline for submission?

Yes, please complete the sheet by the end of February and contact the school to schedule an interview.

Q. Can this sheet be used if my child will enroll in a national or private elementary school?

This sheet is intended for children enrolling in Shibuya City public elementary schools. If your child will enroll in a national or private elementary school, please contact that school directly.

**Contact: The Section of Educational Counseling Education Center
Shibuya City Board of Education Office**
Phone : 03-3463-3479 (direct)

